

ARMY RECORDS SOCIETY

Registered Charity No. 326484

Annual General Meeting and Lecture by Nicholas Perry

**Wednesday 21 November 2007
in the Lecture Theatre of the
National Army Museum
at 1700**

OBJECTS AND ORGANISATION OF THE SOCIETY

As set out in the Society's constitution adopted in November 2002, the objects of the Army Records Society are to edit and publish manuscripts relating to the Army and to reprint works of military interest.

The Society is managed by a voluntary Council which has a Publications Committee, and both bodies meet regularly.

ARMY RECORDS SOCIETY

The Twenty-Fourth Annual General Meeting of the Society will be held at 1700 on Wednesday 21 November 2007 in the Lecture Theatre of the National Army Museum.

AGENDA

1. Apologies.
2. Minutes of the Twenty-Third Annual General Meeting.
3. Matters Arising.
4. Accounts for 2006-2007.
5. Secretary's Report.
6. Election of Councillors.
7. Any Other Business.

The AGM will be preceded by tea and coffee. It will be followed at 1730 by a lecture by Nicholas Perry. The lecture is entitled:

Oliver Nugent, the Irish Gentry and the British Army 1850-1950

His lecture will complement the publication of the Society's Twenty-Sixth volume *Major-General Oliver Nugent and the Ulster Division, 1915-1918*.

Council for 2007-2008

PRESIDENT

Professor Sir Michael Howard OM CH CBE MC DLitt FBA

VICE-PRESIDENTS

Field Marshal Sir John Chapple GCB CBE DL MA FSA FRSA

Professor John Gooch BA PhD FRHistS

COUNCILLORS

Chairman: Professor Ian Beckett BA PhD FRHistS

* Niall Barr MA PhD FRHistS

Colonel Hugh Boscawen BA

* John Bourne BA PhD FRHistS

Mark Connelly BA PhD

Matthew Hughes BA MSc PhD FRHistS

Lieutenant-General Sir Alistair Irwin KCB CBE MA

John Lee BA MA

* Peter Lieb MA Dr.phil

* Helen McCartney BA MPhil PhD

William Philpott MA PhD FRHistS

Major-General Sebastian Roberts OBE

Professor Peter Simkins MBE FRHistS

Professor Hew Strachan MA PhD DL FRSE FRHistS

Roderick Suddaby MA

Major-General John Sutherell CB CBE DL BA

Major-General Julian Thompson CB OBE

Dan Todman BA MPhil PhD

HONORARY SECRETARY

Jim Beach MBE BA MA PhD

HONORARY TREASURER

Mike Singh Esq

MEMBERSHIP SECRETARY

Chris Mann BA PhD

* nominated by Council for election.

MINUTES OF THE TWENTY-THIRD ANNUAL GENERAL MEETING

Held at 1645 on Wednesday 22 November 2006 at Horse Guards.

1. Introduction: The Chairman opened the meeting by thanking Major-General Sebastian Roberts for the use of Horse Guards as a venue for the AGM. He also explained the circumstances of the unforeseen change of Secretary.

2. President's Death: The Chairman apologised for the oversight that led to the AGM paperwork not drawing attention to the death of the Society's President, General Sir Anthony Farrar-Hockley. The AGM then held a silent tribute to him.

3. Apologies: Twenty-four members attended the meeting, and apologies were received from nine others.

4. Minutes of the Twentieth Annual General Meeting: The minutes of the 22nd Annual General Meeting were read and approved.

5. Matters Arising: There were no matters arising.

6. Treasurer's report: The Treasurer augmented his written report with a summary of the Society's finances which he characterised as being in a very robust position. His statement that there would be no increase in subscriptions was unanimously welcomed. The accounts were accepted on the proposal of Lieutenant-General Alistair Irwin, seconded by Major-General Sebastian Roberts.

7. Secretary's Report: The new Secretary stated that he had nothing to add to his predecessor's written report. The Chairman observed that there may be a second volume published in 2007 as well as the Nugent Papers, however the Council had not taken a final decision on this matter.

8. Election of Councillors: Major-General John Sutherell, Professor Hew Strachan, Dr Matthew Hughes and Dr William Philpott were nominated for election to serve a full four-year term of office. Dr Tim Bowman was proposed for a one-year term. On the proposition of Professor Brian Holden-Reid, seconded by Mr Michael Orr, the new Councillors were elected.

9. Any Other Business:

Monck Papers. Professor Brian Holden-Reid enquired as to the progress of the Monck volume. The Chairman explained that Dr Ian Roy had informed the Society that he would be unable to complete this project.

Williamson Papers. The Chairman explained that a collection of 18th Century papers related to the activities of the British Army in North America were now lodged at the University of Buckingham. An editor for these papers was being sought.

Historical Coverage. The Chairman observed that Council was conscious of the need to encourage publications beyond the 19th and 20th centuries and from the post-1945 era. He encouraged strongly submissions and/or suggestions related to these periods.

TREASURER'S REPORT

The accounts for the year to 30 September 2007 record the publication and distribution to members of one volume (Lord Kitchener in SA), hence a small surplus this year. It is expected that next year may carry the costs of publishing two volumes.

Overall income for the year remains approximately the same as the year before with the decrease in income from subscriptions being compensated by higher book sales and slightly higher dividend income. Total expenditure is higher this year, compared to last year, partly due to the higher costs of publishing Lord Kitchener in SA as compared to Romaine's Crimean War. Administrative costs are also higher this year compared to last year as:

- 1) The AGM expenses for 2006 were higher than normal due to the guest speaker from SA.
- 2) Postage and packaging (general book sales) was higher due to the increased book sales mentioned above.

All the Society's investments remain in common investment funds regulated by the Charities Act. Members will see from the schedule of investments that the investments, shown at cost in the balance sheet, have a greater market value.

The Society holds a stock of books to service demands for back volumes and is an important part of its role in bringing records to the public. The cost of books is written off as incurred, and no value is carried in the balance sheet.

The Charities Act 1993 provides that charities with income or expenditure between £10,000 and £250,000 must have either an audit or an independent examination. An independent examination is a less onerous form of scrutiny than an audit and provides less assurance, however the Councillors believe that the Society's affairs are so straightforward that an independent examination provides Councillors and Members with sufficient comfort on the Charity's financial affairs. This work continues to be carried out by Lesley Pasricha FCA.

Mike Singh
Honorary Treasurer

BALANCE SHEET AT 30 SEPTEMBER 2007

	2007	2006
	£	£
INVESTMENTS per schedule attached	71149	71149
CURRENT ASSETS		
Debtors	0	0
Bank balances	23033	20874
	23033	20874
CURRENT LIABILITIES		
Creditors and accruals	5510	5352
	5510	5352
NET CURRENT ASSETS	17523	15522
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	<u>88672</u>	<u>86671</u>
Financed by:		
ACCUMULATED FUNDS		
Balance as at 1 October 2006	86671	82641
Net profit for the year	2001	4030
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	<u>88672</u>	<u>86671</u>

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED
30 SEPTEMBER 2007**

	2007 £	2006 £
INCOME		
Subscriptions	11402	12299
Book sales	1453	550
Dividends	6234	5894
Deposit account interest	489	550
Miscellaneous	0	68
	19578	19346
LESS: EXPENSES		
Printing (Lord Kitchner in SA – Vol 25)	10440	9510
Publication expenses	0	0
Future volumes (Vol 26)	577	459
	11017	9969
Postage & packing: Vol 25	1414	1492
Costs of publications	12431	11461
AGM expenses	1587	765
Audit and accountancy	400	400
Membership administration	876	911
Web expenses/New members initiative	233	335
Postage & packing: general and book sales	1696	1327
Sundry expenses	354	117
Total administration expenses	5146	3853
	(17577)	(15316)
NET PROFIT FOR THE YEAR	2001	4030

SCHEDULE OF INVESTMENTS AS AT 30 SEPTEMBER 2007

	Cost 1.10.06	Disposals in year	Purchases in year	Cost 30.9.07	Market value 30.9.07
	£	£	£	£	£
M&G Charifund 6161 units	34140	-	-	34140	94839
Merrill Lynch Charinco 20890 income units	37009	-	-	37009	36809
	£71,149	-	-	£71,149	£131648

Charinco invests in fixed interest securities and Charifund invests in equities.

The market value of the investments has decreased from £135,236 at 30 September 2006 to £131,648 at 30 September 2007, a decrease of 2.7%. This decrease reflects the current turbulence in the capital markets.

Accounting policies

The officers of The Army Records Society have elected, as permitted for a charity of its size, under section 42(3) of the Charities Act 1993 to present its financial accounts on a receipts and payments basis. Provision is however made in creditors for expenses incurred in respect of the year but not paid by the year end, and for subscriptions received before the year end in respect of the subsequent membership year.

Investments are shown at cost. Stock, which consists of the Society's publications, is written off as it is purchased.

Reserves policy

The Society's policy is to maintain sufficient reserves (funds not committed) to cover the costs of publishing 3 volumes and the associated costs of administration. This represents approximately half of the Society's accumulated fund.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ARMY RECORDS SOCIETY

I report on the accounts of the Charity for the year ended 30 September 2007 which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(7)(b) of the Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section. 43(7)(b) of the Act, as amended); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that - proper accounting records are kept (in accordance with section 41 of the Act); and- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lesley Pasricha FCA

October 2007

Chartered Accountant
8, Blanchard House
28 Clevedon Road.
East Twickenham,
Middx.,
TW1 2TD.

SECRETARY'S REPORT

In October 2006 members received the volume *Kitchener and the War in South Africa*, edited by Professor André Wessels.

Members should have just received the Society's Twenty-Sixth volume *Major-General Oliver Nugent and the Ulster Division, 1915-1918*, edited by Nicholas Perry.

The Society now has three manuscripts at an advanced stage of preparedness.

Montgomery in Normandy
edited by Stephen Brooks

Wolseley in Ashanti
edited by Professor Ian Beckett.

Military Papers of Lieutenant-Colonel Sir Cuthbert Headlam, 1910-1942
edited by Dr Jim Beach.

It is proposed to publish them, probably in this order, over the next two years.

Since the last AGM the Council has, on the advice of the Publications Committee, commissioned only one manuscript. This is *The Military Papers of Jack Churchill, 1899-1919* edited by John Lee. However we anticipate a number of rather exciting proposals to be submitted over the next year, including a resurrection of the Monck volume.

The Society's website will be revamped in the near future. A communication will be sent when then this process has been completed.

Jim Beach
Honorary Secretary

THE SOCIETY'S PUBLICATIONS

	Year	Title	Editor
1	1985	<i>The Military Correspondence of Field Marshal Sir Henry Wilson, 1918-1922</i>	Dr Keith Jeffery
2	1986	<i>The Army and the Curragh Incident, 1914</i>	Dr Ian Beckett
3	1987	<i>The Napoleonic War Journal of Captain Thomas Henry Browne, 1807-1816</i>	Professor Roger Buckley
4	1988	<i>An Eighteenth Century Secretary at War: The Papers of William, Viscount Barrington</i>	Dr Tony Hayter
5	1989	<i>The Military Papers of Field Marshal Sir William Robertson, 1915-1918</i>	Professor David Woodward
6	1990	<i>Colonel Samuel Bagshawe and the Army of King George II, 1731-1762</i>	Dr Alan Guy
7	1991	<i>Montgomery and the Eighth Army</i>	Stephen Brooks
8	1992	<i>The British Army and Signals Intelligence during the First World War</i>	Dr John Ferris
9	1993	<i>Roberts in India: The Military Papers of Field Marshal Lord Roberts, 1876-1893</i>	Brian Robson
10	1994	<i>Lord Chelmsford's Zululand Campaign</i>	Professor John Laband
11	1995	<i>Letters of a Victorian Army Officer: Edward Wellesley, 1840-1854</i>	Field Marshal Lord Carver
12	1996	<i>Military Miscellany I:</i> <i>George Durant's Journal of the Expedition to Martinique and Guadaloupe, 1758-1759;</i> <i>The Sikh War Correspondence of Daniel Robinson, 1845-1849</i> <i>The Reverend George Duncan at GHQ, 1916-1918</i>	Dr Alan Guy Dr Robin Thomas Dr Gerard DeGroot
13	1997	<i>John Peebles' American War, 1776-1782</i>	Professor Ira Gruber
14	1998	<i>The Maratha War Papers of Arthur Wellesley, 1803</i>	Anthony Bennell

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| 15 | 1999 | <i>The Papers of Lieutenant-Colonel Charles à Court Repington CMG, Military Correspondent of the Times, 1903-1918</i> | Professor AJA Morris |
| 16 | 2000 | <i>Sir Hugh Rose and the Central India Campaign, 1858</i> | Brian Robson |
| 17 | 2000 | <i>Lord Roberts and the South African War, 1899-1902</i> | Professor André Wessels |
| 18 | 2001 | <i>The Journal of Corporal William Todd, 1745-1762</i> | Andrew McCormack & Alan Jones |
| 19 | 2002 | <i>Rawlinson in India, 1921-1925</i> | Dr Mark Jacobsen |
| 20 | 2002 | <i>Amberst and the Conquest of Canada</i> | Dr Richard Middleton |
| 21 | 2003 | <i>At Wellington's Right Hand: The Letters of Alexander Gordon</i> | Dr Rory Muir |
| 22 | 2004 | <i>Allenby in Palestine</i> | Dr Matthew Hughes |
| 23 | 2005 | <i>Military Miscellany II:</i>

<i>The Journal of Sergeant John Wilson, 1694-1727</i> | Dr David Chandler with Christopher Scott |
| | | <i>The American Captain the Hon William Leslie (1751-1777), His Life, Letters and Commemoration</i> | Dr Marianne Gilchrist |
| | | <i>Diary of Private Robert Cross, 1899-1901</i> | Robin Jenkins |
| 24 | 2006 | <i>The Letters and Journal of William Govett Romaine, Deputy Judge-Advocate to the Army of the East, 1854-1856</i> | Major Colin Robins OBE |
| 25 | 2006 | <i>Kitchener and the War in South Africa</i> | Professor André Wessels |
| 26 | 2007 | <i>Major-General Oliver Nugent and the Ulster Division, 1915-1918.</i> | Nicholas Perry |

Members are reminded that they can purchase additional copies of the Society's publications at reduced prices from:

Hall-McCartney Ltd
Heritage House
PO Box 21
Baldock
Herts SG7 5SH
(01452) 896688