

ARMY RECORDS SOCIETY

Registered Charity No. 326484

Annual General Meeting and Lecture by Stephen Brooks

**Wednesday 19 November 2008
in the Art Gallery of the
National Army Museum
at 1700**

OBJECTS AND ORGANISATION OF THE SOCIETY

As set out in the Society's constitution adopted in November 2002, the objects of the Army Records Society are to edit and publish manuscripts relating to the Army and to reprint works of military interest.

The Society is managed by a voluntary Council which has a Publications Committee, and both bodies meet regularly.

ARMY RECORDS SOCIETY

The Twenty-Fifth Annual General Meeting of the Society will be held at 1700 on Wednesday 19 November 2008 in the Art Gallery of the National Army Museum.

AGENDA

1. Apologies.
2. Minutes of the Twenty-Fourth Annual General Meeting.
3. Matters Arising.
4. Secretary's Report.
5. Accounts for 2007-2008.
6. Election of Councillors.
7. Any Other Business.

The AGM will be preceded by tea and coffee. It will be followed at 1730 by a lecture by Stephen Brooks. The lecture is entitled:

The Montgomery Diaries: Fresh Light on the North-West Europe Campaign

His lecture will complement the publication of the Society's Twenty-Seventh volume *Montgomery and the Battle of Normandy*.

Council for 2008-2009

President

Professor Sir Michael Howard OM CH CBE MC DLitt FBA

Vice-Presidents

Field Marshal Sir John Chapple GCB CBE DL MA FSA FRSA

Professor John Gooch BA PhD FRHistS

Councillors

Professor Ian Beckett BA PhD FRHistS (Chairman)

Niall Barr MA PhD FRHistS

Colonel Hugh Boscawen BA

John Bourne BA PhD FRHistS

Professor Mark Connelly BA PhD

* Professor David French BA PhD FRHistS

Matthew Hughes BA MSc PhD FRHistS

* Professor Keith Jeffery MA PhD FRHistS

Peter Lieb MA Dr.phil

* Nick Lloyd BA PhD

Helen McCartney BA MPhil PhD

* Simon Moody MA

William Philpott MA PhD FRHistS

Major-General Sebastian Roberts OBE

Professor Hew Strachan MA PhD DL FRSE FRHistS

Major-General John Sutherell CB CBE DL BA

Dan Todman BA MPhil PhD

Honorary Secretary

Jim Beach MBE BA MA MSc PhD

Honorary Treasurer

Mike Singh Esq

Membership Secretary

Timothy Bowman BA PhD FRHistS

* nominated by Council for election.

MINUTES OF THE TWENTY-FOURTH ANNUAL GENERAL MEETING

Held at 1700 on Wednesday 21 November 2007 at the National Army Museum.

1. Apologies: Twenty-six members attended the meeting with three guests. Apologies were received from ten members.

2. Minutes of the Twenty-Third Annual General Meeting: The minutes of the previous Annual General Meeting were read and approved on the proposal of Lieutenant-General Alistair Irwin, seconded by Colonel Hugh Boscawen.

3. Matters Arising: The only matter arising was the possible resurrection of a Monck volume which was covered in the Secretary's report.

4. Treasurer's report: The accounts were accepted on the proposal of Professor Keith Jeffery, seconded by Dr William Philpott.

5. Secretary's Report: The Secretary outlined the forthcoming volumes and explained that a number of exciting proposals, including a resurrection of the Monck Papers, were 'in the pipeline'. He added that the Society's website would be revamped very soon.

6. Election of Councillors: The Chairman thanked the outgoing Councillors (Dr Timothy Bowman, John Lee, Patricia Methven, and Major-General Jonathan Riley) for their work on behalf of the Society. Dr Niall Barr, Dr John Bourne, Dr Peter Lieb, and Dr Helen McCartney were nominated by Council for election to serve a full four-year term of office. On the proposition of Professor Mark Connelly, seconded by Colonel Hugh Boscawen, the new Councillors were elected.

7. Any Other Business:

Colour of Twenty-Sixth Volume's Boards. The Secretary offered the Council's apologies and explained that an error had been made by the publishers with the result that the volume had been printed with black rather than the traditional red boards. This had been noticed at the last minute but the Chairman and Secretary had decided to go ahead with distribution of the volume rather than incur lengthy delays to its appearance. The Society had received a formal apology from the History Press (successors to Sutton) and compensation had been offered.

SECRETARY'S REPORT

Members should have just received the Society's Twenty-Seventh volume *Montgomery and the Battle of Normandy*, edited by Stephen Brooks. Members will receive the Society's Twenty-Eighth volume *Wolseley in Ashanti*, edited by Professor Ian Beckett, in the first half of 2009. The Society also has two manuscripts at an advanced stage of preparedness:

Horne Papers
edited by Dr Simon Robbins

Military Papers of Lieutenant-Colonel Sir Cuthbert Headlam, 1910-1942
edited by Dr Jim Beach.

It is proposed to publish them, probably in this order, in the second half of 2009 and then in 2010.

Since the last AGM the Council has, on the advice of the Publications Committee, commissioned four manuscripts:

Crimean Cavalry Officers
edited by Glenn Fisher

Military Intelligence from Germany, 1906-1914
edited by Dr Matthew Seligmann

Papers of General Pierre des Vallières, French Liaison Officer to British GHQ, 1916-1917
edited by Dr Elizabeth Greenhalgh

Monck Papers
edited by Alex Tompkins

The pricing of the Society's back catalogue has now been harmonised. Previous volumes can now be purchased at £20 each. Members purchasing three volumes from the back-stock (in a single transaction) can choose a fourth volume for free.

The Society's website www.armyrecordssociety.org.uk has been revamped.

Following last year's publication error, the Council considered whether future volumes should be printed with black or red boards. It was decided to stick with red boards.

The Council decided to adjust the tempo of its activities. Council meetings will now be held twice a year (March and September). All Councillors will also be invited to participate in the discussions of the Publications Committee.

Members are reminded that any change of address should be notified directly to Hall-McCartney Ltd. Failure to do so may result in volumes going astray.

Jim Beach
Honorary Secretary

TREASURER'S REPORT

As indicated in last years Treasurer's report, the accounts for the year ending 30 September 2008 show a loss due to the publishing costs of two volumes (Nugent and Montgomery) compared with one volume published last year.

Overall income for the year remains approximately the same as the year before with the decrease in income from book sales being compensated by slightly higher dividend income. As mentioned previously, total expenditure is higher this year, compared to last year, mainly due to the costs of publishing two volumes. Administrative costs are broadly in line with last year even though there are variations on individual lines:

- 1) The AGM expenses for 2007 carried the costs of a guest speaker from South Africa from the previous year, this year does not carry such an accrual.
- 2) Website expenses are higher this year due to various website updates.
- 3) Membership administration, and postage & packing are slightly higher this year due to the new rates negotiated by Hall McCartney. These costs include the costs of book storage as well.

All the Society's investments remain in common investment funds regulated by the Charities Act. Members will see from the schedule of investments that the investments, shown at cost in the balance sheet, have a greater market value.

The Society holds a stock of books to service the demand for back volumes and is an important part of its role in bringing records to the public. The cost of books is written off as incurred, and no value is carried in the balance sheet.

The Charities Act 1993 provides that charities with income or expenditure between £10,000 and £250,000 must have either an audit or an independent examination. An independent examination is a less onerous form of scrutiny than an audit and provides less assurance, however the Councillors believe that the Society's affairs are so straightforward that an independent examination provides Councillors and Members with sufficient comfort on the Charity's financial affairs. This work continues to be carried out by Lesley Pasricha FCA.

Mike Singh
Honorary Treasurer

BALANCE SHEET AT 30 SEPTEMBER 2008

| | 2008 | 2007 |
|--|---|---|
| | £ | £ |
| INVESTMENTS per schedule attached | 71149 | 71149 |
| CURRENT ASSETS | | |
| Debtors | 0 | 0 |
| Bank balances | 25831 | 23033 |
| | 25831 | 23033 |
| CURRENT LIABILITIES | | |
| Creditors and accruals | 18680 | 5510 |
| | 18680 | 5510 |
| NET CURRENT ASSETS | 7151 | 17523 |
| | ----- | ----- |
| | <u>78300</u> | <u>88672</u> |
| Financed by: | | |
| ACCUMULATED FUNDS | | |
| Balance as at 1 October 2007 | 88672 | 86671 |
| Net profit for the year | (10372) | 2001 |
| | ----- | ----- |
| | <u>78300</u> | <u>88672</u> |

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED
30 SEPTEMBER 2008**

| | 2008 £ | 2007 £ |
|---|----------------|----------------|
| INCOME | | |
| Subscriptions | 11563 | 11402 |
| Book sales | 662 | 1453 |
| Dividends | 6538 | 6234 |
| Deposit account interest | 416 | 489 |
| Miscellaneous | 75 | 0 |
| | 19255 | 19578 |
| LESS: EXPENSES | | |
| Printing (Vols. 26 & 27) | 20340 | 10440 |
| Publication expenses | 1564 | 0 |
| Future volumes | 0 | 577 |
| | 21904 | 11017 |
| Postage & packing: (Vols. 26 & 27) | 2787 | 1414 |
| Costs of publications | 24691 | 12431 |
| AGM expenses | 956 | 1587 |
| Audit and accountancy | 400 | 400 |
| Membership administration | 1018 | 876 |
| Web expenses/New members initiative | 505 | 233 |
| Postage & packing: general and book sales | 1957 | 1696 |
| Sundry expenses | 100 | 354 |
| Total administration expenses | 4936 | 5146 |
| | (29627) | (17577) |
| NET PROFIT FOR THE YEAR | (10372) | 2001 |

SCHEDULE OF INVESTMENTS AS AT 30 SEPTEMBER 2008

| | Cost 1.10.07 | Disposals in year | Purchases in year | Cost 30.9.08 | Market value 30.9.08 |
|--|----------------|----------------------|----------------------|-----------------|----------------------------|
| | £ | £ | £ | £ | £ |
| M&G Charifund 6161 units | 34140 | - | - | 34140 | 66164 |
| Merrill Lynch Charinco 20890 income units | 37009 | - | - | 37009 | 36725 |
| | £71,149 | - | - | £71,149 | £10,2889 |

Charinco (Black Rock) invests in fixed interest securities and Charifund (M&G) invests in equities.

The market value of the investments has decreased from £131,648 at 30 September 2007 to £102,889 at 30 September 2008, a decrease of 21.8%. This decrease reflects the current turbulence in the capital markets.

Accounting policies

1) The officers of The Army Records Society have elected, as permitted for a charity of its size, under section 42(3) of the Charities Act 1993 to present its financial accounts on a receipts and payments basis. Provision is however made in creditors for expenses incurred in respect of the year but not paid by the year end, and for subscriptions received before the year end in respect of the subsequent membership year.

2) Investments are shown at cost. Stock, which consists of the Society's publications, is written off as it is purchased.

Reserves policy

The Society's policy is to maintain sufficient reserves (funds not committed) to cover the costs of publishing 3 volumes and the associated costs of administration. This represents approximately half of the Society's accumulated fund.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE ARMY RECORDS SOCIETY

I report on the accounts of the Charity for the year ended 30 September 2008 which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(7)(b) of the Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section. 43(7)(b) of the Act, as amended); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1) Which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lesley Pasricha FCA
Chartered Accountant
8 Blanchard House
28 Clevedon Road
East Twickenham
Middlesex TW1 2TD

October 2008

THE SOCIETY'S PUBLICATIONS

| | Year | Title | Editor |
|----|-------------|---|------------------------------------|
| 1 | 1985 | <i>The Military Correspondence of Field Marshal Sir Henry Wilson, 1918-1922</i> | Dr Keith Jeffery |
| 2 | 1986 | <i>The Army and the Curragh Incident, 1914</i> | Dr Ian Beckett |
| 3 | 1987 | <i>The Napoleonic War Journal of Captain Thomas Henry Browne, 1807-1816</i> | Professor Roger Buckley |
| 4 | 1988 | <i>An Eighteenth-Century Secretary at War: The Papers of William, Viscount Barrington</i> | Dr Tony Hayter |
| 5 | 1989 | <i>The Military Correspondence of Field Marshal Sir William Robertson, 1915-1918</i> | Professor David Woodward |
| 6 | 1990 | <i>Colonel Samuel Bagshawe and the Army of King George II, 1731-1762</i> | Dr Alan Guy |
| 7 | 1991 | <i>Montgomery and the Eighth Army</i> | Stephen Brooks |
| 8 | 1992 | <i>The British Army and Signals Intelligence during the First World War</i> | Dr John Ferris |
| 9 | 1993 | <i>Roberts in India: The Military Papers of Field Marshal Lord Roberts, 1876-1893</i> | Brian Robson |
| 10 | 1994 | <i>Lord Chelmsford's Zululand Campaign, 1878-1879</i> | Professor John Laband |
| 11 | 1995 | <i>Letters of a Victorian Army Officer: Edward Wellesley, 1840-1854</i> | Field Marshal Lord Carver |
| 12 | 1996 | <i>Military Miscellany I:</i> <i>George Durant's Journal of the Expedition to Martinique and Guadeloupe, 1758-1759;</i> <i>Daniel Robinson: Letters from India, 1845-1849</i> | Dr Alan Guy Dr Robin Thomas |
| | | <i>The Reverend George Duncan at GHQ, 1916-1918</i> | Dr Gerard DeGroot |
| 13 | 1997 | <i>John Peebles' American War, 1776-1782</i> | Professor Ira Gruber |
| 14 | 1998 | <i>The Maratha War Papers of Arthur Wellesley, January to December 1803</i> | Anthony Bennell |

- | | | | |
|----|------|--|--|
| 15 | 1999 | <i>The Letters of Lieutenant-Colonel Charles à Court Repington CMG, Military Correspondent of The Times, 1903-1918</i> | Professor AJA Morris |
| 16 | 2000 | <i>Sir Hugh Rose and the Central India Campaign, 1858</i> | Brian Robson |
| 17 | 2000 | <i>Lord Roberts and the War in South Africa, 1899-1902</i> | Professor André Wessels |
| 18 | 2001 | <i>The Journal of Corporal William Todd, 1745-1762</i> | Andrew Cormack & Alan Jones |
| 19 | 2002 | <i>Rawlinson in India</i> | Dr Mark Jacobsen |
| 20 | 2002 | <i>Amberst and the Conquest of Canada</i> | Dr Richard Middleton |
| 21 | 2003 | <i>At Wellington's Right Hand</i> | Dr Rory Muir |
| 22 | 2004 | <i>Allenby in Palestine</i> | Dr Matthew Hughes |
| 23 | 2005 | <i>Military Miscellany II:</i> <i>The Journal of Sergeant John Wilson, 1694-1727</i> <i>Captain the Hon William Leslie (1751-1777), His Life, Letters and Commemoration</i> <i>Diary of Private Robert Cross, 1899-1901</i> | Dr David Chandler with Christopher Scott Dr Marianne Gilchrist Robin Jenkins |
| 24 | 2006 | <i>Romaine's Crimean War</i> | Major Colin Robins OBE |
| 25 | 2006 | <i>Lord Kitchener and the War in South Africa</i> | Professor André Wessels |
| 26 | 2007 | <i>Major-General Oliver Nugent and the Ulster Division, 1915-1918.</i> | Nicholas Perry |
| 27 | 2008 | <i>Montgomery and the Battle of Normandy</i> | Stephen Brooks |

Members can purchase copies of the Society's previous publications from:

Hall-McCartney Ltd, Heritage House, PO Box 21, Baldock, Herts SG7 5SH
 (01452) 896688
ars@hall-mccartney.co.uk