

# **ARMY RECORDS SOCIETY**

Registered Charity No. 326484

[www.armyrecordsociety.org.uk](http://www.armyrecordsociety.org.uk)

## **Annual General Meeting and Lecture by Glenn Fisher**

**Wednesday 16 November 2011  
in the Lecture Theatre of the  
National Army Museum  
at 1700**

## **OBJECTS AND ORGANISATION OF THE SOCIETY**

As set out in the Society's constitution adopted in November 2002, the objects of the Army Records Society are to edit and publish manuscripts relating to the Army and to reprint works of military interest.

The Society is managed by a voluntary Council which meets twice a year.

## **SPONSORSHIPS & BEQUESTS**

The Society has a healthy list of volumes under commission and would like to increase the tempo of publication. However, we are held back by the limits of our current funds and would therefore be most grateful for any additional assistance.

Perhaps you would like to sponsor a volume under commission, or make a modest contribution to the overall cost? Maybe you would like to support a future publication related to a particular part of the army, historical period, or region? There might also be an organisation that you think would like to support us in this way? Or you might want to make a bequest to the society in your will?

All such contributions will be acknowledged, if you wish, within the relevant volume. If you can help us, please get in touch with the Secretary to discuss a way forward.

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## **ARMY RECORDS SOCIETY**

The Twenty-Eighth Annual General Meeting of the Society will be held at 1700 on Wednesday 16 November 2011 in the Lecture Theatre of the National Army Museum.

### **AGENDA**

1. Apologies.
2. Minutes of the Twenty-Seventh Annual General Meeting.
3. Matters Arising.
4. Secretary's Report.
5. Accounts for 2010-2011.
6. Election of Councillors.
7. Any Other Business.

The AGM will be preceded by tea and coffee. It will be followed at 1730 by a lecture from Glenn Fisher entitled:

### **Surviving the Crimea: A Cavalry Perspective**

His lecture will complement the publication of the Society's Thirty-First volume, *Crimean Cavalry Letters*.

## **Council for 2011-2012**

### President

Professor Sir **Michael Howard** OM CH CBE MC DLitt FBA

### Vice-Presidents

Field Marshal Sir **John Chapple** GCB CBE DL MA FSA FRSA  
Professor **John Gooch** BA PhD FRHistS

### Councillors

Professor **Ian Beckett** BA PhD FRHistS (Chairman)  
**Huw Bennett** BSc(Econ) MSc(Econ) PhD  
**Jonathan Boff** MA PhD  
Professor **Mark Connelly** BA PhD  
Professor **Stephen Conway** BA PhD FRHistS  
Professor **David French** BA PhD FRHistS  
**Alan Guy** MA DPhil FRHistS FRAS FSA  
\* **Matthew Hughes** JP BA MSc PhD FRHistS  
Lieutenant-General Sir **Alistair Irwin** KCB CBE MA  
Professor **Keith Jeffery** MA PhD FRHistS  
\* **Robert Johnson** BA MPhil PhD  
**Nick Lloyd** BA PhD  
\* **Alistair Massie** MA DPhil  
**Fiona Reid** BA MA PhD  
\* Major-General **John Sutherland** CB CBE DL BA  
Major-General **Julian Thompson** CB OBE  
Colonel **Rupert Wieloch** BA

### Honorary Secretary

**Jim Beach** MBE BA MA MSc PhD

### Honorary Treasurer

**Simon House** BA ACMA

### Membership Secretary

**Timothy Bowman** BA PhD FRHistS

\* nominated by Council for election.

## **MINUTES OF THE TWENTY-SEVENTH ANNUAL GENERAL MEETING**

Held at 1700 on Wednesday 17 November 2010 at the National Army Museum.

**1. Apologies:** Nineteen members attended the meeting including one from Germany and another from the United States. Apologies were received from twelve members. Professor Ian Beckett was delayed by the floods in Cornwall and so Professor David French stood in as Chairman.

**2. Minutes of the Twenty-Sixth Annual General Meeting:** The minutes of the previous Annual General Meeting were approved on the proposition of Dr William Philpott, seconded by Peter Robinson.

**3. Matters Arising:** None.

**4. Secretary's Report:** The Secretary outlined the publication schedule for the next two years, informed the meeting of the commissioning of the Wilkinson volume, and noted the sell-out of Volumes 8 and 10. He also explained the recent marketing initiatives taken by the Membership Secretary. He then gave a lengthy explanation of the reasons for the reprinting of Volume 30 and then its delayed despatch by our membership administrators. In the subsequent discussion it was felt Hall-McCartney had provided such a good service over the years that this mishap could be treated simply as an unwelcome anomaly. Their generous gesture of not charging us for the despatch of the volume was also greatly appreciated.

**5. Treasurer's Report:** The Treasurer prefaced the presentation of his report with an explanation of the changes to the presentation of the accounts, particularly the requirement to now show investments at their market value rather than at cost. He then noted the clear profit on the year's trading and suggested that this vindicated the Council's decision to adopt a one-volume per annum strategy for the foreseeable future. The increase in sundry expenses was queried and he explained that this was the cost of the bookmarks procured by the Membership Secretary. The probable need to put such marketing expenditure into a separate category was noted. On the proposition of Dr Alan Guy, seconded by Colonel Hugh Boscawen, the accounts were accepted.

**6. Election of Councillors:** Thanks were extended to the departing Councillors (Dr Matthew Hughes, Dr William Philpott, Professor Hew Strachan and Major-General John Sutherland) for their work on behalf of the Society. Dr Huw Bennett, Dr Jonathan Boff, Professor Mark Connelly, and Lieutenant-General Sir Alistair Irwin were nominated by Council for election to serve a full four-year term of office. On the proposition of Major-General John Sutherland, seconded by Professor Keith Jeffery, the new Councillors were elected unanimously.

**7. Any Other Business:** None.

## SECRETARY'S REPORT

### Recent Volume

This year members have received the following volume:

*Crimean Cavalry Letters*  
edited by Glenn Fisher

### Forthcoming Volume

The Council has confirmed that the 2012 volume will be:

<p><i>The Military Papers of Lieutenant-General Sir Frederick Stanley Maude, 1914-1917</i> edited by Dr Andrew Syk</p>
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This year the Society commissioned the following volume:

*The Duke of Cumberland*  
edited by Jonathan Oates

The Society also has the following volumes currently under commission:

*Sir John French's Command Diaries*  
edited by Professor William Philpott.

*Jack Churchill, 1899-1919*  
edited by John Lee.

*Military Intelligence from Germany, 1906-1914*  
edited by Dr Matthew Seligmann.

*The Papers of General Pierre des Vallières,  
French Liaison Officer to British GHQ, 1916-1917*  
edited by Dr Elizabeth Greenhalgh.

*Monck Papers*  
edited by Alex Tompkins

*The Military Papers of Major-General JFC Fuller, 1916-1933*  
edited by Dr Alaric Searle.

*The Papers and Correspondence of Henry Spenser Wilkinson, 1881-1933*  
edited by Paul Ramsey

### Future AGMs

The following dates have been booked:

21 November 2012  
20 November 2013

### Pricing of Back Volumes

The Council has decided to institute differential pricing for the volumes that we hold. The new prices are listed at the back of these papers.

## **TREASURER'S REPORT**

At the time of going to press, the accounts are final but not yet audited. As in the year 2009, and (it is proposed) in future, the audited figures will be presented at the AGM. No material changes are expected, but any minor adjustments will be highlighted at the meeting.

For the second year running we posted a small profit on our Profit and Loss Account. The 'one volume a year' policy is clearly the right thing to do, and the Council proposes to continue with it for the foreseeable future. Although the current economic downturn in the national economy has hit the value of our investments, wiping out last year's recovery, the cash reserves of the Society, in the form of its investments and deposit account, are in accord with the policy of the Society in that they can support the publication of at least three additional volumes.

### Profit and Loss Account

Overall income rose by 1.4% from £17.8k to £18.1k; both book sales and subscriptions have increased. The cost of publication fell by £1.2k, because of free postage and packaging. Administration costs increased by 10% or £390, mainly because we made a late payment this year for half of last year's book storage costs. A new cost category, Marketing, has been added, and the cost of bookmarks/flyers, previously counted in "Sundry Expenses" is now separately identified. We expect to increase this cost category in future in order to increase membership numbers. An audit of members' subscriptions has revealed that several members have overpaid in previous years. Everyone has been offered a refund; so far two members have received refunds, two members have donated their refund back to us, and a potential total liability of £170 has been provided against those yet to reply.

### Investments

All the Society's investments remain in common investment funds regulated by the Charities Act. Members will see from the schedule of investments that the investments, shown at cost in the balance sheet, have a greater market value. Market values, having picked up last year from the losses of the 2008 recession, have fallen back again due to the current economic downturn.

### Stock

The Society holds a stock of books to service the demand for back volumes, which is an important part of its role in bringing records to the public. The cost of books is written off as incurred, and therefore no value is carried on the Balance Sheet.

### The Charities Act

The Charities Act 1993 provides that charities with income or expenditure between £10,000 and £250,000 must have either an audit or an independent examination. An independent examination is a less onerous form of scrutiny than an audit and provides less assurance. However the Councillors believe that the Society's affairs are so straightforward that an independent examination provides Councillors and Members with sufficient comfort on the Charity's financial affairs. This work continues to be carried out by Lesley Pasricha FCA.

**BALANCE SHEET AT 30 SEPTEMBER 2011**

	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
<b>Investments</b>	<b>99393</b>	<b>102908</b>
per schedule attached		
<b>Current Assets</b>		
Debtors	75	75
Bank (Barclays)	12196	12503
Deposit Account (COIF)	4577	7542
	<hr/> <b>16848</b>	<hr/> <b>20120</b>
<b>Current Liabilities/(Liabilities)</b>		
Creditors and accruals	-13646	-20126
<b>Net Current Assets</b>	<b>3202</b>	<b>-6</b>
Total Assets	<hr/> <b>102595</b>	<hr/> <b>102902</b>
Financed by:		
<b>Accumulated Funds</b>		
Balance as at 1 October 2010	102902	97149
Net profit/(Loss) for the year	-307	5753
	<hr/> <b>102595</b>	<hr/> <b>102902</b>



**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED  
30 SEPTEMBER 2011**

	<b>2011</b>	<b>2010</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Subscriptions	11485	10994
Book sales	998	934
Dividends	5359	5260
Deposit account interest	31	40
Miscellaneous	30	585
	<hr/> <b>17903</b>	<hr/> <b>17813</b>
<b>Less: Expenses</b>		
Printing	9450	9450
Publication expenses	1100	1335
Future volumes	0	0
Postage & packing (see note 1)	0	979
	<hr/> 10550	<hr/> 11764
Costs of publications		
AGM expenses (see note 2)	196	484
Audit and accountancy	450	462
Membership administration	1190	1041
Members' refunds (see note 3)	320	0
Web expenses	255	295
Postage & packing: general and book sales	373	775
Book storage (see note 4)	1037	243
Marketing (see note 5)	273	331
Sundry expenses	51	283
	<hr/> 4145	<hr/> 3914
Total administration expenses		
<b>Total Expenses</b>	<hr/> <b>14695</b>	<hr/> <b>15678</b>
Net Incoming Resources before revaluation of investments	3208	2135
<b>(Deficit)/Surplus on Revaluation of Investments</b>	<hr/> <b>-3515</b>	<hr/> <b>3618</b>
Net Movement in Funds	<hr/> <b>-307</b>	<hr/> <b>5753</b>

Notes

1. Packaging & Posting of Vol. 30 was free of charge.
2. AGM expenses are lower because despatch of AGM papers was free also.
3. An audit of members' files showed several had overpaid in previous years. Refunds offered.
4. Last year we only paid for 3 months' storage, as Hall McCartney's invoice came in after year-end.
5. Bookmarks as flyers; this category is expected to increase in future years.

## SCHEDULE OF INVESTMENTS AS AT 30 SEPTEMBER 2011

	Market Value 1.10.10	Purchases / (Disposals) in year	Revaluation surplus / (Deficit)	Market Value 30.9.11	Market Value 30.9.10	Original Cost
	£	£	£	£	£	£
M&G Charifund 6161 units	67470	0	-2669	64801	67470	34140
BlackRock Charinco 18390 income units	35438	0	-846	34592	35438	32580
	<b>102908</b>	<b>0</b>	<b>-3515</b>	<b>99393</b>	<b>102908</b>	<b>66720</b>

### Notes

1. Charinco (BlackRock) invests in fixed interest securities, the price of which is holding reasonably well despite further pressures on the national economy. They show a loss of 2.4% on last year's valuation.
2. Charifund (M&G) invests in equities, and having recovered strongly from the previous Recession, has fallen back during the current economic downturn. They show a 4% loss on last year's valuation.
3. The market value of the investments (which had lost over 20% of their value at the height of the 2008 Recession but regained 3.9% last year), has lost 3.4% again during this year's economic downturn.

### Accounting policies

4. The officers of The Army Records Society have elected, as permitted for a charity of its size, under section 42(3) of the Charities Act 1993 to present its financial accounts on a receipts and payments basis. Provision is however made in creditors for expenses incurred in respect of the year but not paid by the year end, and for subscriptions received before the year end in respect of the subsequent membership year. Investments are shown at cost. Stock, which consists of the Society's publications, is written off as it is purchased.

### Reserves policy

5. The Society's policy is to maintain sufficient reserves (funds not committed) to cover the costs of publishing 3 volumes and the associated costs of administration. On current performance (about £15k per volume) this represents about 45% of the Society's accumulated fund.

## THE SOCIETY'S PUBLICATIONS

	<b>Year</b>	<b>Title</b>	<b>Editor</b>	<b>Cost</b>
1	1985	<i>The Military Correspondence of Field Marshal Sir Henry Wilson, 1918-1922</i>	Dr Keith Jeffery	£5
2	1986	<i>The Army and the Curragh Incident, 1914</i>	Dr Ian Beckett	£10
3	1987	<i>The Napoleonic War Journal of Captain Thomas Henry Browne, 1807-1816</i>	Professor Roger Buckley	£10
4	1988	<i>An Eighteenth-Century Secretary at War: The Papers of William, Viscount Barrington</i>	Dr Tony Hayter	£5
5	1989	<i>The Military Correspondence of Field Marshal Sir William Robertson, 1915-1918</i>	Professor David Woodward	£20
6	1990	<i>Colonel Samuel Bagshawe and the Army of King George II, 1731-1762</i>	Dr Alan Guy	£10
7	1991	<i>Montgomery and the Eighth Army</i>	Stephen Brooks	£5
8	1992	<i>The British Army and Signals Intelligence during the First World War</i> <b>SOLD OUT – NO LONGER AVAILABLE</b>	Dr John Ferris	-
9	1993	<i>Roberts in India: The Military Papers of Field Marshal Lord Roberts, 1876-1893</i>	Brian Robson	£20
10	1994	<i>Lord Chelmsford's Zululand Campaign, 1878-1879</i> <b>SOLD OUT – NO LONGER AVAILABLE</b>	Professor John Laband	-
11	1995	<i>Letters of a Victorian Army Officer: Edward Wellesley, 1840-1854</i>	Field Marshal Lord Carver	£5
12	1996	<i>Military Miscellany I:</i>  <i>George Durant's Journal of the Expedition to Martinique and Guadeloupe, 1758-1759;</i>  <i>Daniel Robinson: Letters from India, 1845-1849</i>  <i>The Reverend George Duncan at GHQ, 1916-1918</i>	Dr Alan Guy  Dr Robin Thomas  Dr Gerard DeGroot	£20
13	1997	<i>John Peebles' American War, 1776-1782</i>	Professor Ira Gruber	£20
14	1998	<i>The Maratha War Papers of Arthur Wellesley, January to December 1803</i>	Anthony Bennell	£20
15	1999	<i>The Letters of Lieutenant-Colonel Charles à Court Repington CMG, Military Correspondent of The Times, 1903-1918</i>	Professor AJA Morris	£10
16	2000	<i>Sir Hugh Rose and the Central India Campaign, 1858</i>	Brian Robson	£20

17	2000	<i>Lord Roberts and the War in South Africa, 1899-1902</i>	Professor André Wessels	£10
18	2001	<i>The Journal of Corporal William Todd, 1745-1762</i>	Andrew Cormack & Alan Jones	£20
19	2002	<i>Rawlinson in India</i>	Dr Mark Jacobsen	£10
20	2002	<i>Amherst and the Conquest of Canada</i>	Dr Richard Middleton	£10
21	2003	<i>At Wellington's Right Hand: The Letters of Lieutenant-Colonel Sir Alexander Gordon, 1808-1815</i>	Dr Rory Muir	£20
22	2004	<i>Allenby in Palestine: The Middle East Correspondence of Field Marshal Viscount Allenby</i>	Dr Matthew Hughes	£20
23	2005	<i>Military Miscellany II:</i>  <i>The Journal of Sergeant John Wilson, 1694-1727</i>  <i>Captain the Hon William Leslie (1751-1777), His Life, Letters and Commemoration</i>  <i>Diary of Private Robert Cross, 1899-1901</i>	Dr David Chandler with  Christopher Scott Dr Marianne Gilchrist  Robin Jenkins	£20
24	2006	<i>Romaine's Crimean War: The Letters and Journal of William Govett Romaine</i>	Major Colin Robins OBE	£10
25	2006	<i>Lord Kitchener and the War in South Africa, 1899-1902</i>	Professor André Wessels	£5
26	2007	<i>Major-General Oliver Nugent and the Ulster Division, 1915-1918.</i>	Nicholas Perry	£10
27	2008	<i>Montgomery and the Battle of Normandy</i>	Stephen Brooks	£10
28	2009	<i>Wolseley in Ashanti: The Asante War Journal of Major-General Sir Garnet Wolseley, 1873-1874</i>	Professor Ian Beckett	£20
29	2009	<i>The First World War Letters of General Lord Horne</i>	Dr Simon Robbins	£20
30	2010	<i>The Military Papers of Lieutenant-Colonel Sir Cuthbert Headlam, 1910-1942</i>	Dr Jim Beach	£20
31	2011	<i>Crimean Cavalry Letters</i>	Glenn Fisher	£20

Members can purchase copies of the Society's previous publications from:

Hall-McCartney Ltd | Heritage House | PO Box 21 | Baldock | Herts SG7 5SH  
(01462) 896688 | [ars@hall-mccartney.co.uk](mailto:ars@hall-mccartney.co.uk)