

ARMY RECORDS SOCIETY

Registered Charity No. 326484

www.armyrecordsociety.org.uk

Annual General Meeting & Lecture by Dr Andrew Syk

Wednesday 21 November 2012
in the Art Gallery of the
National Army Museum
at 1700

OBJECTS AND ORGANISATION OF THE SOCIETY

As set out in the Society's constitution adopted in November 2002, the objects of the Army Records Society are to edit and publish manuscripts relating to the Army and to reprint works of military interest.

The Society is managed by a voluntary Council which meets twice a year.

SPONSORSHIPS & BEQUESTS

The Society has a healthy list of volumes under commission and would like to increase the tempo of publication. However, we are held back by the limits of our current funds and would therefore be most grateful for any additional assistance.

Perhaps you would like to sponsor a volume under commission, or make a modest contribution to the overall cost? Maybe you would like to support a future publication related to a particular part of the army, historical period, or region? There might also be an organisation that you think would like to support us in this way? Or you might want to make a bequest to the society in your will?

All such contributions will be acknowledged, if you wish, within the relevant volume. If you can help us, please get in touch with the Secretary to discuss a way forward.

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ARMY RECORDS SOCIETY

The Twenty-Ninth Annual General Meeting of the Society will be held at 1700 on Wednesday 21 November 2012 in the Art Gallery of the National Army Museum.

AGENDA

1. Apologies.
2. Minutes of the Twenty-Eighth Annual General Meeting.
3. Matters Arising.
4. Secretary's Report.
5. Accounts for 2011-2012.
6. Election of Councillors.
7. Any Other Business.

The AGM will be preceded by tea and coffee. It will be followed at 1730 by a lecture from Dr Andrew Syk entitled:

The Real Battle for Baghdad: Maude and the Civil-Military Conflict

His lecture will complement the publication of the Society's Thirty-Second volume, *The Military Papers of Lieutenant-General Frederick Stanley Maude, 1914-1917*.

Council for 2011-2012

President

Professor Sir **Michael Howard** OM CH CBE MC DLitt FBA

Vice-Presidents

Field Marshal Sir **John Chapple** GCB CBE DL MA FSA FRSA
Professor **John Gooch** BA PhD FRHistS

Councillors

Professor **Ian Beckett** BA PhD FRHistS (Chairman)
Huw Bennett BSc(Econ) MSc(Econ) PhD
Jonathan Boff MA PhD
Professor **Mark Connelly** BA PhD
Professor **Stephen Conway** BA PhD FRHistS
* Professor **David French** BA PhD FRHistS
* **Alan Guy** MA DPhil FRHistS FRAS FSA
Professor **Matthew Hughes** JP BA MSc PhD FRHistS
Lieutenant-General Sir **Alistair Irwin** KCB CBE MA
* Professor **Keith Jeffery** MA PhD FRHistS
* **Nick Lloyd** BA PhD
Alistair Massie MA DPhil
Fiona Reid BA MA PhD
Major-General **John Sutherell** CB CBE DL BA
Major-General **Julian Thompson** CB OBE
Colonel **Rupert Wieloch** BA

Honorary Secretary

Jim Beach MBE BA MA MSc PhD

Honorary Treasurer

Simon House BA PhD ACMA

Membership Secretary

Timothy Bowman BA PhD FRHistS

* indicates term of office ending

MINUTES OF THE TWENTY-EIGHTH ANNUAL GENERAL MEETING

Held at 1700 on Wednesday 16 November 2011 at the National Army Museum.

1. Apologies. Sixteen members attended the meeting. Apologies were received from a further sixteen. Professor Ian Beckett was unable to attend due to jury service and so Professor David French stood in as Chairman. A dozen guests joined the meeting afterwards for the editor's lecture.

2. Minutes of the Twenty-Seventh Annual General Meeting. The minutes of the previous Annual General Meeting were approved on the proposition of Peter Robinson, seconded by Dr Jonathan Boff.

3. Matters Arising. None.

4. Secretary's Report. The Secretary noted that the society now had a very healthy list of volumes in the 'publication pipeline'. He highlighted this year's commissioning of a Cumberland volume and that this will help to maintain a redcoat/khaki balance. He also noted that Council had confirmed next year's volume (Maude) and explained the reasons behind the new system of differential pricing for our back catalogue.

The Chairman then invited the Membership Secretary to comment on his work over the last year. He stressed the noticeable rise in members and the utility of the bookmarks as a marketing tool for raising the society's profile, especially in military museums. He concluded by highlighting our suggestion of gift memberships in the latest communication to members.

5. Treasurer's Report. The Chairman explained that the Treasurer had an unavoidable commitment in Switzerland and so the Secretary would present the accounts. He began by explaining that the independent examiner had required a slight re-formatting. This had been done after the dissemination of the AGM papers and so the new version had been circulated to the attendees and that version would be placed on the website. The key headlines from the accounts were that we turned a profit on our operation this year, but there was also a corresponding drop in the value of our investments. The Treasurer had also recommended that we continue with our one volume per annum publishing tempo until the market recovers and our investment income increases. On the proposition of Dr Jonathan Boff, seconded by Colonel Hugh Boscawen, the accounts were accepted.

6. Election of Councillors. Thanks were extended to the departing Councillors (Dr Niall Barr, Dr John Bourne, Dr Peter Lieb, Dr Helen McCartney) for their work on behalf of the Society. Dr Matthew Hughes, Dr Alistair Massie and Major-General John Sutherell were nominated by Council for election to serve a full four-year term of office. On the proposition of Dr Jonathan Boff, seconded by Peter Robinson, the new Councillors were elected unanimously.

7. Any Other Business. None.

SECRETARY'S REPORT

Recent Volume

This year members have received the following volume:

Military Papers of Lieutenant-General Sir Frederick Stanley Maude, 1914-1917
edited by Dr Andrew Syk

Forthcoming Volumes

The Council has confirmed that the 2013 volume will be:

The Kenya Papers of General Sir George Erskine, 1953-1955

edited by Dr Huw Bennett & Professor David French

This volume was commissioned in 2012.

The Society has the following volumes currently under commission:

Sir John French's Command Diaries
edited by Professor William Philpott.

Jack Churchill, 1899-1919
edited by John Lee.

Military Intelligence from Germany, 1906-1914
edited by Dr Matthew Seligmann.

*The Papers of General Pierre des Vallières,
French Liaison Officer to British GHQ, 1916-1917*
edited by Dr Elizabeth Greenhalgh.

The Military Papers of Major-General JFC Fuller, 1916-1933
edited by Dr Alaric Searle.

The Papers and Correspondence of Henry Spenser Wilkinson, 1881-1933
edited by Paul Ramsey

The Duke of Cumberland
edited by Jonathan Oates

Future AGMs

AGMs will continue to be held on the third Wednesday in November. Because the National Army Museum may be undergoing refurbishment, the 2013 venue will be notified to members in due course.

Back Copies of Previous Volumes

Members are reminded that stocks of some of our earlier volumes are now running low. Volumes 8 and 10 have sold out completely. Purchases should be made sooner rather than later if disappointment is to be avoided. The contact details of our membership administrators and the catalogue are at the back of this booklet.

TREASURER'S REPORT

At the time of going to press, the annual accounts were still subject to independent examination, so the figures included in this report, although complete, are provisional. In particular, I have asked our auditor to consider, and approve or alter my treatment of the prior year adjustment (£585) mentioned below. The final, approved accounts will be available for the AGM. The accounts for the year to 30 September 2012 record the publication and distribution of Volume 32 (Maude). The reserves of the Society, in the form of its investments and deposit account, continue to meet the Trustees' requirements. With the Investment portfolio now recovering from the recession, it is possible to envisage a second volume being produced in the near future, an issue that the Council has under consideration.

Profit & Loss

Overall income grew by 28% (from £17.9k to £23.0k). There was a significant £2,000 donation from the Mr & Mrs William Donald's Memorial Trust, which accounts for nearly half of the increase. For the rest, book sales grew by 45%, thanks to the proactive marketing and selling by certain Council Members, notably our Secretary. Subscriptions also grew, by 21%, although this is only partly due to increased numbers; a review and analysis by our administrators, Hall McCartney, of our September subscription income (which is usually taken to represent payments in advance of the new subscription year) showed that approximately £2,000 belonged to the current year. This more accurate method of apportioning income will be used from now on.

Costs rose year-on-year at the same rate as Income. The comparison must be carefully considered because of certain peculiarities that were reported last year. Our Publishers, the History Press, made significant mistakes last year and as a result waived nearly £2,000 worth of post and packaging cost, which of course reappears in this year's accounts. Similarly, the National Army Museum did not charge us for our AGM last year because of a booking mix-up on their part, and that cost also reappears this year. Of the other increases in expense items, Book storage has risen by 44% (£460) after a review by Hall McCartney showed that they had inadvertently been charging us below their own cost for the last few years. And the cost of selling the higher quantities of back-catalogue books gave rise to an increase of general postage and packaging.

Profit for the Year was £4,166, compared with £3,208 in the previous year, an increase of 30%, and this, combined with a significant increase in the Market value of our investments (+£9,795) places the Society in a strong financial position.

Balance Sheet

The bank account shows a healthy £21,862 balance, thanks to a significant increase in members' subscriptions paid in September rather than October. This is reflected in part in the increase in creditors (subscriptions paid in advance). The increase in debtors to £255 is due to my having paid our annual web hosting fee in advance for next year. There were three cheques issued last year and taken into last year's accounts (total value £585) that have been subsequently withdrawn, uncashed. I have made a prior year adjustment in order to ensure that the value of our Accumulated Funds reflects a true statement of our position, but have taken the precaution of checking my treatment of this item with our auditor. At the time of going to press, her comments are still awaited.

Investments

All the Society's investments remain in common investment funds regulated by the Charities Act. Members will see from the schedule of investments that the investments, shown at cost in the balance sheet, have a greater market value. Market values have at last picked up in both Funds, with M&G Charifund in particular showing a strong 12%

growth Black Rock Charinco showed a more modest 5.7% growth. Overall the increase in market value of £9,795 comes close to restoring our Investments to their pre-2008 value.

Stock

The Society holds a stock of books to service the demand for back volumes, which is an important part of its role in bringing records to the public. The cost of books is written off as incurred, and therefore no value is carried on the Balance Sheet.

The Charities Act

The Charities Act 1993 provides that charities with income or expenditure between £10,000 and £250,000 must have either an audit or an independent examination. An independent examination is a less onerous form of scrutiny than an audit and provides less assurance. However the Councillors believe that the Society's affairs are so straightforward that an independent examination provides Councillors and Members with sufficient comfort on the Charity's financial affairs. This work continues to be carried out by Lesley Pasricha FCA.

BALANCE SHEET AT 30 SEPTEMBER 2012

	2012	2011	2010
	£	£	£
Investments	109188	99393	102908
per schedule attached			
Current Assets			
Debtors	0	75	75
Bank (Barclays)	21862	12196	12503
Deposit Account (COIF)	4616	4577	7542
	26478	16848	20120
Current Liabilities/(Liabilities)			
Creditors and accruals	-18780	-13646	-20126
Net Current Assets	7698	3202	-6
Total Assets	116886	102595	102902
Financed by:			
Accumulated Funds			
Balance as at 1 October 2010	102595	102902	97149
Net profit/(Loss) for the year	14291	-307	5753
	116886	102595	102902

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED
30 SEPTEMBER 2012**

	2012	2011	2010
	£	£	£
Income			
Subscriptions	13918	11485	10994
Book sales	1455	998	934
Dividends	5471	5359	5260
Deposit account interest	40	31	40
Miscellaneous	2135	30	585
	23019	17903	17813
Less: Expenses			
Printing	9450	9450	9450
Publication expenses	1007	1100	1335
Future volumes	0	0	0
Postage & packing (see note 1)	1693	0	979
Costs of publications	12150	10550	11764
AGM expenses (see note 2)	866	196	484
Audit and accountancy	500	450	462
Membership administration	1295	1190	1041
Members' refunds (see note 3)	50	320	0
Web expenses	280	255	295
Postage & packing: general and book sales	1940	373	775
Book storage	1497	1037	243
Marketing	-73	273	331
Sundry expenses	18	51	283
Total administration expenses	6373	4145	3914
Total Expenses	18523	14695	15678
Net Incoming Resources before revaluation of investments	4496	3208	2135
(Deficit)/Surplus on Revaluation of Investments	9795	-3515	3618
Net Movement in Funds	14291	-307	5753

Notes

1. Last year was free, this year back to normal cost.
2. Last year, both the cost of AGM papers and hire of room were free, this year back to normal.
3. This is a provision in case more members' overpayments are found.

SCHEDULE OF INVESTMENTS AS AT 30 SEPTEMBER 2012

	Market Value 1.10.11	Purchases / (Disposals) in year	Revaluation surplus / (Deficit)	Market Value 30.9.12	Market Value 30.9.11	Original Cost
	£	£	£	£	£	£
M&G Charifund 6161 units	64801	0	7809	72610	64801	34140
BlackRock Charinco 18390 income units	34592	0	1986	36578	34592	32580
	99393	0	9795	109188	99393	66720

Accounting policies

The officers of The Army Records Society have elected, as permitted for a charity of its size, under section 42(3) of the Charities Act 1993 to present its financial accounts on a receipts and payments basis. Provision is however made in creditors for expenses incurred in respect of the year but not paid by the year end, and for subscriptions received before the year end in respect of the subsequent membership year. Investments are shown at cost. Stock, which consists of the Society's publications, is written off as it is purchased.

Reserves policy

The Society's policy is to maintain sufficient reserves (funds not committed) to cover the costs of publishing 3 volumes and the associated costs of administration. On current performance (about £15k per volume) this represents about 45% of the Society's accumulated fund.

THE SOCIETY'S PUBLICATIONS

	Year	Title	Editor	Cost
1	1985	<i>The Military Correspondence of Field Marshal Sir Henry Wilson, 1918-1922</i>	Dr Keith Jeffery	£5
2	1986	<i>The Army and the Curragh Incident, 1914</i>	Dr Ian Beckett	£10
3	1987	<i>The Napoleonic War Journal of Captain Thomas Henry Browne, 1807-1816</i>	Professor Roger Buckley	£10
4	1988	<i>An Eighteenth-Century Secretary at War: The Papers of William, Viscount Barrington</i>	Dr Tony Hayter	£5
5	1989	<i>The Military Correspondence of Field Marshal Sir William Robertson, 1915-1918</i>	Professor David Woodward	£20
6	1990	<i>Colonel Samuel Bagshawe and the Army of King George II, 1731-1762</i>	Dr Alan Guy	£10
7	1991	<i>Montgomery and the Eighth Army</i>	Stephen Brooks	£5
8	1992	<i>The British Army and Signals Intelligence during the First World War</i> SOLD OUT – NO LONGER AVAILABLE	Dr John Ferris	-
9	1993	<i>Roberts in India: The Military Papers of Field Marshal Lord Roberts, 1876-1893</i>	Brian Robson	£20
10	1994	<i>Lord Chelmsford's Zululand Campaign, 1878-1879</i> SOLD OUT – NO LONGER AVAILABLE	Professor John Laband	-
11	1995	<i>Letters of a Victorian Army Officer: Edward Wellesley, 1840-1854</i>	Field Marshal Lord Carver	£5
12	1996	<i>Military Miscellany I:</i> <i>George Durant's Journal of the Expedition to Martinique and Guadeloupe, 1758-1759;</i> <i>Daniel Robinson: Letters from India, 1845-1849</i> <i>The Reverend George Duncan at GHQ, 1916-1918</i>	Dr Alan Guy Dr Robin Thomas Dr Gerard DeGroot	£20
13	1997	<i>John Peebles' American War, 1776-1782</i>	Professor Ira Gruber	£20
14	1998	<i>The Maratha War Papers of Arthur Wellesley, January to December 1803</i>	Anthony Bennell	£20
15	1999	<i>The Letters of Lieutenant-Colonel Charles à Court Repington CMG, Military Correspondent of The Times, 1903-1918</i>	Professor AJA Morris	£10
16	2000	<i>Sir Hugh Rose and the Central India Campaign, 1858</i>	Brian Robson	£20

17	2000	<i>Lord Roberts and the War in South Africa, 1899-1902</i>	Professor André Wessels	£10
18	2001	<i>The Journal of Corporal William Todd, 1745-1762</i>	Andrew Cormack & Alan Jones	£20
19	2002	<i>Rawlinson in India</i>	Dr Mark Jacobsen	£10
20	2002	<i>Amherst and the Conquest of Canada</i>	Dr Richard Middleton	£10
21	2003	<i>At Wellington's Right Hand: The Letters of Lieutenant-Colonel Sir Alexander Gordon, 1808-1815</i>	Dr Rory Muir	£20
22	2004	<i>Allenby in Palestine: The Middle East Correspondence of Field Marshal Viscount Allenby</i>	Dr Matthew Hughes	£20
23	2005	<i>Military Miscellany II:</i> <i>The Journal of Sergeant John Wilson, 1694-1727</i> <i>Captain the Hon William Leslie (1751-1777), His Life, Letters and Commemoration</i> <i>Diary of Private Robert Cross, 1899-1901</i>	Dr David Chandler with Christopher Scott Dr Marianne Gilchrist Robin Jenkins	£20
24	2006	<i>Romaine's Crimean War: The Letters and Journal of William Govett Romaine</i>	Major Colin Robins OBE	£10
25	2006	<i>Lord Kitchener and the War in South Africa, 1899-1902</i>	Professor André Wessels	£5
26	2007	<i>Major-General Oliver Nugent and the Ulster Division, 1915-1918.</i>	Nicholas Perry	£10
27	2008	<i>Montgomery and the Battle of Normandy</i>	Stephen Brooks	£10
28	2009	<i>Wolseley in Ashanti: The Asante War Journal of Major-General Sir Garnet Wolseley, 1873-1874</i>	Professor Ian Beckett	£20
29	2009	<i>The First World War Letters of General Lord Horne</i>	Dr Simon Robbins	£20
30	2010	<i>The Military Papers of Lieutenant-Colonel Sir Cuthbert Headlam, 1910-1942</i>	Dr Jim Beach	£20
31	2011	<i>Crimean Cavalry Letters</i>	Glenn Fisher	£20
32	2012	<i>The Military Papers of Lieutenant-General Frederick Stanley Maude, 1914-1917</i>	Dr Andrew Syk	£20

Members can purchase copies of the Society's previous publications from:

Hall-McCartney Ltd | Heritage House | PO Box 21 | Baldock | Herts SG7 5SH
(01462) 896688 | ars@hall-mccartney.co.uk