

ARMY RECORDS SOCIETY

Registered Charity No. 326484

www.armyrecordsociety.org.uk

Annual General Meeting & Lecture by Dr Huw Bennett

Wednesday 20 November 2013
in the Art Gallery of the
National Army Museum
at 1700

OBJECTS AND ORGANISATION OF THE SOCIETY

As set out in the Society's constitution adopted in November 2002, the objects of the Army Records Society are to edit and publish manuscripts relating to the Army and to reprint works of military interest.

The Society is managed by a voluntary Council which meets twice a year.

SPONSORSHIPS & BEQUESTS

The Society has a healthy list of volumes under commission and would like to increase the tempo of publication. However, we are held back by the limits of our current funds and would therefore be most grateful for any additional assistance.

Perhaps you would like to sponsor a volume under commission, or make a modest contribution to the overall cost? Maybe you would like to support a future publication related to a particular part of the army, historical period, or region? There might also be an organisation that you think would like to support us in this way? Or you might want to make a bequest to the society in your will?

All such contributions will be acknowledged, if you wish, within the relevant volume. If you can help us, please get in touch with the Secretary to discuss a way forward.

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ARMY RECORDS SOCIETY

The Thirtieth Annual General Meeting of the Society will be held at 1700 on Wednesday 20 November 2013 in the Art Gallery of the National Army Museum.

AGENDA

1. Apologies.
2. Minutes of the Twenty-Ninth Annual General Meeting.
3. Matters Arising.
4. Secretary's Report.
5. Accounts for 2012-2013.
6. Election of Councillors.
7. Any Other Business.

The AGM will be preceded by tea and coffee. It will be followed at 1730 by a lecture from Dr Huw Bennett entitled:

**From the Rift Valley to the High Court:
Exploring Military Conduct in the Kenya Emergency**

His lecture will complement the publication of the Society's Thirty-third volume, *The Kenya Papers of General Sir George Erskine, 1953-1955*.

Council for 2012-2013

President

Professor Sir **Michael Howard** OM CH CBE MC DLitt FBA

Vice-Presidents

Field Marshal Sir **John Chapple** GCB CBE DL MA FSA FRSA
Professor **John Gooch** BA PhD FRHistS

Councillors

Professor **Ian Beckett** BA PhD FRHistS (Chairman)
Huw Bennett BSc(Econ) MSc(Econ) PhD
Jonathan Boff MA PhD
Colonel **Hugh Boscawen** BA
Professor **Mark Connelly** BA PhD
* Professor **Stephen Conway** BA PhD FRHistS
Professor **Matthew Hughes** JP BA MSc PhD FRHistS
Lieutenant-General Sir **Alistair Irwin** KCB CBE MA
Alistair Massie MA DPhil
* **Fiona Reid** BA MA PhD
Matthew Seligmann MA DPhil FRHistS
Professor **Edward Spiers** MA PhD FRHistS
Professor **Sir Hew Strachan** DL MA PhD FRSE FRHistS
Major-General **John Sutherell** CB CBE DL BA
* Major-General **Julian Thompson** CB OBE
* Colonel **Rupert Wieloch** BA

Honorary Secretary

Jim Beach MBE BA MA MSc PhD

Honorary Treasurer

Simon House BA PhD ACMA

Membership Secretary

Timothy Bowman BA PhD FRHistS

* indicates term of office ending

MINUTES OF THE TWENTY-NINTH ANNUAL GENERAL MEETING

Held at 1700 on Wednesday 21 November 2012 at the National Army Museum.

1. Apologies. Nineteen members attended the meeting. Apologies were received from a further eleven.

2. Minutes of the Twenty-Eighth Annual General Meeting. The minutes of the previous Annual General Meeting were approved unanimously.

3. Matters Arising. None.

4. Secretary's Report. The Secretary articulated the Council's gratitude for the donation, facilitated by Dr Robin Mactaggart, from the Mr & Mrs William Donald Memorial Trust. Their generous financial assistance had contributed greatly to the publication of our latest volume. He went on to explain that an unexpected change to an editor's personal circumstances had required a revision of the publication schedule for 2013. The Council was most grateful to Dr Huw Bennett and Professor David French for stepping in at short notice to fill the slot. The Council was also delighted that this would 'break the 1945 barrier' in terms of our volumes' coverage. The Secretary appealed for fresh volume proposals, particularly 'redcoat' ones in order to maintain the chronological balance.

The Membership Secretary reported that our numbers are static, with incoming members only compensating for departures. A very fruitful discussion followed with regard to publicising ourselves at book and militaria fairs. Members were also asked to distribute our bookmarks at any suitable events. This then developed into a wider discussion of the Navy Records Society's recent experiences, particularly the appeal of digitised versions of their volumes to institutional members. The general consensus was that the Council ought to address our 'digital options' in light of recent technological developments, the reading and storage preferences of the younger generation, and any copyright complications.

5. Treasurer's Report. The Treasurer presented the auditor's report and explained why she had required him to correct the accounting method for recording three cheques worth £585. This change has had no material effect on the society's financial position but the amended version of the accounts will be posted on our website. Summarising the accounts generally, he noted that our expenses appeared greater this year because unusual circumstances last year had pushed them down. Overall, our investments were now recovering their pre-recession value and the publication of two volumes in a single year was now a definite prospect. On the proposition of Major General John Sutherell, seconded by Dr Alan Guy, the accounts were accepted.

6. Election of Councillors. Thanks were extended to the departing Councillors (Professor David French, Dr Alan Guy, Professor Keith Jeffery, Dr Nick Lloyd) for their work on behalf of the Society. Colonel Hugh Boscawen, Dr Matthew Seligmann, Professor Edward Spiers, and Professor Hew Strachan were nominated by Council for election to serve a full four-year term of office. On the proposition of Professor William Philpott, seconded by Professor David French, the new Councillors were elected unanimously. The Council was also authorised to co-opt a new member in 2012/13 to fill the vacant three-year slot.

7. Any Other Business. The Chairman announced his intention, already declared to the Council, to step down with effect from the 2014 AGM.

SECRETARY'S REPORT

Recent Volume

This year members will soon receive the following volume:

The Kenya Papers of General Sir George Erskine, 1953-1955
edited by Dr Huw Bennett & Professor David French

Forthcoming Volumes

The Council has confirmed that the 2014 volume will be:

Military Intelligence from Germany, 1906-1914

edited by Dr Matthew Seligmann

The Society has the following volumes currently under commission:

Sir John French's Command Diaries
edited by Professor William Philpott.

Jack Churchill, 1899-1919
edited by John Lee.

*The Papers of General Pierre des Vallières,
French Liaison Officer to British GHQ, 1916-1917*
edited by Dr Elizabeth Greenhalgh.

The Military Papers of Major-General JFC Fuller, 1916-1933
edited by Dr Alaric Searle.

The Papers and Correspondence of Henry Spenser Wilkinson, 1881-1933
edited by Paul Ramsey

The Duke of Cumberland
edited by Jonathan Oates

2014 AGM

The Council has decided to mark the thirtieth anniversary of the society with an enhanced AGM. In addition to the normal society business and lecture from that year's editor, there will be two retrospective talks on the early days of the society and its connection with British military history since 1984. A buffet lunch with wine is also planned. The Council's current intention is to hold this event on **Saturday 22 November 2014**. The date and venue will be confirmed in an invitation to members to be sent out next summer.

Suspensions of Membership

It has come to the attention of the Council that some members are taking a 'pick and mix' approach to their annual membership; in some years deciding not to renew and then rejoining a year later. The Council is saddened by this development. The society relies upon steady subscription income to fund our future publication programme. If all our members only 'bought in' occasionally, the society would cease to be viable. It is therefore hoped that members will keep up their subscriptions year-on-year and if they do not want to keep a particular volume, they will gift it to a friend or a library.

TREASURER'S REPORT

The accounts for the year to 30 September 2013 have been examined and approved by our Independent Reviewer. They record the publication of Volume 33. The reserves of the Society, in the form of its investments and deposit account, continue to meet the Trustees' requirements. With the Investment portfolio now recovering from the recession, it is possible to envisage a second volume being produced in the near future, an issue that the Council still has under consideration. Consequently the Council authorised the sale of investments to the value of £8318 during the year, bringing the cash held on deposit to a level that will sustain the publication of an additional volume at a time of the Council's choosing.

Profit & Loss

Overall income fell from £23.0k to £19.3k, despite a £1.1k profit on the sale of shares. This is accounted for in part by a reduction in donations by £1k and by lower book sales, but primarily by a coincidence in the timing of the payment of annual subscriptions. In 2010 and 2011 subscriptions were £11k and £11.5k respectively; last year we received nearly £14k despite membership numbers remaining constant. Members will recall that in last year's report I highlighted a change of accounting procedure that produced a one-off movement of about £2k of subscriptions between years; we have now settled down again to a level of about £11k in subscriptions per year.

Costs rose marginally from £18.5k to £19k. You may spot that post and packaging for publications and post and packaging for general purposes have both changed year-on-year, but taken together remain broadly constant; this was just a classification issue on my part which won't happen again.

Profit for the Year was £329, driven down from last year's high of £4.5k mainly by the stabilisation of subscription income. It should be noted, however, that the balance between Income and Expenditure (£19.5k versus £19k) will come under pressure from inflation and rising costs in future years, unless subscription revenues increase.

Balance Sheet

The bank account shows a very healthy £23,993 balance, boosted by the fact that Hall McCartney are very late in sending us invoices. The large increase in deposit A/C funds reflects the sale of investments for cash in preparation for an extra volume. The split of Current Liabilities between creditors and pre-paid income reflects the accounting change of procedure on recording subscriptions referred to above. The 'pre-paid' income is now the figure reflecting people whose subscription for the coming year appears on our September bank statement.

Investments

All the Society's investments remain in common investment funds regulated by the Charities Act. Members will see from the schedule of investments that M&G Charifund as an equity-based fund has shown particularly strong growth. Despite selling 615 units valued at cost at £7248, the total market value of our M&G holdings is still higher than at the beginning of the year. The Black Rock Charinco fund however has lost value, reflecting low interest rates and bond values. Overall and despite our sale of stock the market value of our investment portfolio has risen slightly, and remains above the £100k mark.

Stock

The Society holds a stock of books to service the demand for back volumes, which is an important part of its role in bringing records to the public. The cost of books is written off as incurred, and therefore no value is carried on the Balance Sheet. It is

worth noting, however, that the Council has taken particular action to limit any increase in storage costs by reducing stock levels of older and less popular volumes.

The Charities Act

The Charities Act 1993 provides that charities with income or expenditure between £10,000 and £250,000 must have either an audit or an independent examination. An independent examination is a less onerous form of scrutiny than an audit and provides less assurance. However the Councillors believe that the Society's affairs are so straightforward that an independent examination provides Councillors and Members with sufficient comfort on the Charity's financial affairs. This work continues to be carried out by Lesley Pasricha FCA.

Simon J House ACMA CGMA
Honorary Treasurer
25 October 2013

BALANCE SHEET AT 30 SEPTEMBER 2013

	2013	2012
	£	£
Investments (at market value) per schedule	110,191	109,188
Current Assets		
Debtors	0	0
Bank	23,933	21,862
Deposit Account	12,962	4,616
Current Liabilities		
Creditors	16,680	-18,780
Pre-paid income	5,000	5,335
Net Current Assets/(Liabilities)	15,275	7,698
Total Assets	125,466	116,886
Financed by:		
Accumulated Funds		
Balance brought forward 1 October	116,886	102,595
Net movement in funds	8,580	14,291
Balance carried forward 30 September	125,466	116,886

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED
30 SEPTEMBER 2013**

	2013	2012
	£	£
Income		
Subscriptions	10,782	13,918
Book sales	791	1455
Dividends	5,613	5,471
Deposit account interest	28	40
Profit on sale of investments	1,070	0
Miscellaneous	1,010	2,135
	19,294	23,019
Less: Expenses		
Printing	9,870	9,450
Publication expenses	1,135	1,007
Future volumes	0	0
Postage & packing	2,727	1693
Costs of publications	13,732	12,150
AGM expenses	630	866
Audit and accountancy	500	500
Membership administration	1,284	1,295
Members' refunds	0	50
Web expenses	255	280
Postage & packing: general and book sales	984	1,940
Book storage	1,527	1,497
Marketing	0	-73
Sundry expenses	53	18
Total administration expenses	5,233	6,373
Total Expenses	18,965	18,523
Net Incoming Resources before revaluation of investments	329	4,496
(Deficit)/Surplus on Revaluation of Investments	8,251	9,795
Net Movement in Funds	8,580	14,291

SCHEDULE OF INVESTMENTS AS AT 30 SEPTEMBER 2013

	Market Value 1.10.12	Purchases / (Disposals) in year	Revaluation surplus / (Deficit)	Market Value 30.9.13	Market Value 30.9.11	Original Cost
	£	£	£	£	£	£
M&G Charifund 5546 units	72,610	-7,248	10,605	75,967	64,801	34,140
BlackRock Charinco 18390 income units	36,578	0	-2,353	34,225	34,592	32580
	109,118	-7,248	8,251	110,191	99393	66720

Sale of M&G units

Sold 615 units

Cost 6161 units 34,140

Value 615 units 1/10 7,248

Proceeds 8,318

Profit on sale 1,070

Accounting policies

The officers of The Army Records Society have elected, as permitted for a charity of its size, under section 42(3) of the Charities Act 1993 to present its financial accounts on a receipts and payments basis. Provision is however made in creditors for expenses incurred in respect of the year but not paid by the year end, and for subscriptions received before the year end in respect of the subsequent membership year. Investments are shown at cost. Stock, which consists of the Society's publications, is written off as it is purchased.

Reserves policy

The Society's policy is to maintain sufficient reserves (funds not committed) to cover the costs of publishing 3 volumes and the associated costs of administration. On current performance (about £15k per volume) this represents about 45% of the Society's accumulated fund.

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE ARMY RECORDS SOCIETY**

I report on the accounts of the Charity for the year ended 30 September 2013 which are set out on the attached schedules.

Respective responsibilities of trustees and examiner:

The Charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts (under section 43(7)(b) of the Act, as amended);

Follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended); and

State whether particular matters have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent examiner's statement:

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:

Proper accounting records are kept in accordance with section 41 of the Act;
and

Accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Lesley Pasricha FCA
Chartered Accountant
8 Blanchard House
28 Clevedon Road
East Twickenham
Middlesex TW1 2 TD

25 October 2013

THE SOCIETY'S PUBLICATIONS

	Year	Title	Editor	Cost
1	1985	<i>The Military Correspondence of Field Marshal Sir Henry Wilson, 1918-1922</i>	Dr Keith Jeffery	£5
2	1986	<i>The Army and the Curragh Incident, 1914</i>	Dr Ian Beckett	£10
3	1987	<i>The Napoleonic War Journal of Captain Thomas Henry Browne, 1807-1816</i>	Professor Roger Buckley	£10
4	1988	<i>An Eighteenth-Century Secretary at War: The Papers of William, Viscount Barrington</i>	Dr Tony Hayter	£5
5	1989	<i>The Military Correspondence of Field Marshal Sir William Robertson, 1915-1918</i>	Professor David Woodward	£20
6	1990	<i>Colonel Samuel Bagshawe and the Army of King George II, 1731-1762</i>	Dr Alan Guy	£10
7	1991	<i>Montgomery and the Eighth Army</i>	Stephen Brooks	£5
8	1992	<i>The British Army and Signals Intelligence during the First World War</i> SOLD OUT – NO LONGER AVAILABLE	Dr John Ferris	-
9	1993	<i>Roberts in India: The Military Papers of Field Marshal Lord Roberts, 1876-1893</i>	Brian Robson	£20
10	1994	<i>Lord Chelmsford's Zululand Campaign, 1878-1879</i> SOLD OUT – NO LONGER AVAILABLE	Professor John Laband	-
11	1995	<i>Letters of a Victorian Army Officer: Edward Wellesley, 1840-1854</i>	Field Marshal Lord Carver	£5
12	1996	<i>Military Miscellany I:</i> <i>George Durant's Journal of the Expedition to Martinique and Guadeloupe, 1758-1759;</i> <i>Daniel Robinson: Letters from India, 1845-1849</i> <i>The Reverend George Duncan at GHQ, 1916-1918</i>	Dr Alan Guy Dr Robin Thomas Dr Gerard DeGroot	£20
13	1997	<i>John Peebles' American War, 1776-1782</i>	Professor Ira Gruber	£20
14	1998	<i>The Maratha War Papers of Arthur Wellesley, January to December 1803</i>	Anthony Bennell	£20
15	1999	<i>The Letters of Lieutenant-Colonel Charles à Court Repington CMG, Military Correspondent of The Times, 1903-1918</i>	Professor AJA Morris	£10
16	2000	<i>Sir Hugh Rose and the Central India Campaign, 1858</i>	Brian Robson	£20
17	2000	<i>Lord Roberts and the War in South Africa, 1899-1902</i>	Professor André Wessels	£10
18	2001	<i>The Journal of Corporal William Todd, 1745-1762</i>	Andrew Cormack & Alan Jones	£20
19	2002	<i>Rawlinson in India</i>	Dr Mark Jacobsen	£10

	Year	Title	Editor	Cost
20	2002	<i>Amherst and the Conquest of Canada</i>	Dr Richard Middleton	£10
21	2003	<i>At Wellington's Right Hand: The Letters of Lieutenant-Colonel Sir Alexander Gordon, 1808-1815</i>	Dr Rory Muir	£20
22	2004	<i>Allenby in Palestine: The Middle East Correspondence of Field Marshal Viscount Allenby</i>	Dr Matthew Hughes	£20
23	2005	<i>Military Miscellany II:</i> <i>The Journal of Sergeant John Wilson, 1694-1727</i> <i>Captain the Hon William Leslie (1751-1777), His Life, Letters and Commemoration</i> <i>Diary of Private Robert Cross, 1899-1901</i>	Dr David Chandler with Christopher Scott Dr Marianne Gilchrist Robin Jenkins	£20
24	2006	<i>Romaine's Crimean War: The Letters and Journal of William Govett Romaine</i>	Major Colin Robins OBE	£10
25	2006	<i>Lord Kitchener and the War in South Africa, 1899-1902</i>	Professor André Wessels	£5
26	2007	<i>Major-General Oliver Nugent and the Ulster Division, 1915-1918.</i>	Nicholas Perry	£10
27	2008	<i>Montgomery and the Battle of Normandy</i>	Stephen Brooks	£10
28	2009	<i>Wolseley in Ashanti: The Asante War Journal of Major-General Sir Garnet Wolseley, 1873-1874</i>	Professor Ian Beckett	£20
29	2009	<i>The First World War Letters of General Lord Horne</i>	Dr Simon Robbins	£20
30	2010	<i>The Military Papers of Lieutenant-Colonel Sir Cuthbert Headlam, 1910-1942</i>	Dr Jim Beach	£20
31	2011	<i>Crimean Cavalry Letters</i>	Glenn Fisher	£20
32	2012	<i>The Military Papers of Lieutenant-General Frederick Stanley Maude, 1914-1917</i>	Dr Andrew Syk	£20
33	2013	<i>The Kenya Papers of General Sir George Erskine, 1953-1955</i>	Dr Huw Bennett & Professor David French	£20

Members can purchase copies of the Society's previous publications from:

Hall-McCartney Ltd | Heritage House | PO Box 21 | Baldock | Herts SG7 5SH

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